**Program Coordination Team – Terms of Reference**

**February 2017**

The Africa RISING program has no centralized management entity. The Program Coordination Team (PCT), taking decisions by consensus, ensures a common understanding of sustainable intensification (SI) and its potential contribution to FTF goals across the three regional projects. The PCT also helps to identify opportunities for experience sharing and cross-project support, both informally and through an annual program learning event. Further, program-level scientific advice is obtained from the Science Advisory Group (SAG) that reports to the PCT and is comprised of external experts with experience relevant to various aspects of SI and other specialists as desired. The Communications Team has a secretarial role in the PCT and reports on its meetings.

## *Role:*

The PCT provides technical and managerial advice and coordination across the three regional projects. By integrating these projects into one coherent program, each region benefits from the experiences and successes in other regions.

*Terms of reference:*

* Provides an interface with the donor for the program and regional projects;
* Provides support for coordination and integration, but not supervision, across projects;
* Convenes / supports / approves the research approach design process, including consultation with the qualified external experts of the SAG;
* Sets standards, guidelines and practices, approves objectives / outcomes, etc. at program level;
* Facilitates good communication and learning across the program
* Advises on communications and M&E teams’ work plans;
* Determines the focus of an annual program-wide learning meeting;
* Promotes coordination, alignment, and integration with related research projects;
* Appoints the SAG
* Meets annually face-to-face and virtually as required.

*Composition:*

* Chair: Rotates annually between IITA and ILRI
* IITA Project Manager
* ILRI Project Coordinator
* Monitoring and Evaluation team lead
* Communications team lead
* USAID Activity Manager